

VEHICLE INSPECTION CHECKLIST

Date		Location	
Make		Model	Year
Vehicle Number		Mileage	

Item to be Checked	Pass	Fail		Pass	Fail
Headlights			Instruments/Gauges		
Taillights			Horn		
Turn signals			Windows/Windshield		
Brake lights			Windshield wipers		
Reflectors			Speedometer		
Tires and rims			Steering		
Battery			Brake system		
Radiator and hoses			Seat-belts		
Exhaust system			Seats		
Suspension			Heater/Defroster		
Fuel system			Mirrors		
Oil/Water leaks			Safety equipment		
Water level			Accident kit		
Transmission			Other		

Body damage (describe):

Remarks:

Signed by: _____ Date: _____

Mechanics report:

Mechanic: _____ Date: _____